

Chester County Tax Collection Committee Meeting  
Meeting Minutes  
 September 13, 2022

**Members in Attendance:**

Chairman	Jon Altshul	Westtown Township
Secretary	Jaclin Krumrine	Owen J. Roberts School District
Treasurer	Mark Tracy	Kennett Consolidated School District
Asst. Treasurer	Michael DeAngelis	Downingtown Area School District
At-Large Member	Erica Batdorf	North Coventry Township
At-Large Member	Monica Koza-Lubinsky	Phoenixville Borough

**Members not in Attendance:**

Vice Chairman	Tony Scheivert	Upper Uwchlan Township
2 <sup>nd</sup> Vice Chairman	John Nagel	East Whiteland Township
At-Large Member	Luke Reven	East Brandywine Township
At-Large Member	Justin Yaich	West Bradford Township
At-Large Member	Chris Bashore	West Goshen Township

**Non-Members in Attendance:**

Rose Harr	Keystone Collections Group
Joe Lubitsky	Chester County Intermediate Unit
Teresa Wallace	Chester County Intermediate Unit
Bobbie-Lou Schneider	Chester County Intermediate Unit
Vince Visoskas	East Caln Township
Greg McCummings	West Grove Borough
Deb Klahold	Tredyffrin/Easttown School District
Neil Lovekin	East Marlborough Borough
Linda Csete	Charlestown Township
Dave Ware	East Goshen Township
Marty McKenzie	Willistown Township
Elaine Mathias	Twin Valley School District
Lisa Swan	Caln Township
Larry Davis	Penn Township
Laurie Getz	Schuylkill Township
Usha Hogan	East Whiteland Township
Jon Ewald	Phoenixville Borough

Joe Lubitsky, CCTCC Administrator, called the zoom meeting to order at 1:34 PM.

**Public Comment**

No public comment.

**Approval of July 12, 2022 Meeting Minutes**

A motion was made by Jackie Krumrine to approve the minutes from the July 12, 2022 meeting. The motion was seconded by Mark Tracy and carried unanimously.

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**Joseph Lubitsky, CCTCC Administrator**

**1. Year-to-Date Collection Reports**

Rose Harr, Keystone Collections Group, reviewed the collection reports. She reported that overall collections were up. There were no questions.

It was also noted that delinquent tax notices were sent which resulted in a slight uptick in calls. Joe thanked Rose for working with the tax payers to help them with this.

**2. Draft Agenda and Proxy Ballot for 2022 Annual Meeting**

The meeting materials were reviewed. The November 8, 2022 meeting materials and proxy ballot will be sent to all CCTCC Delegates in September.

**Action Items**

**Approval of the CCTCC Budget Status Reports**

Teresa Wallace reviewed the budget status reports. There were no questions.

A motion was made by Jon Altshul to approve the financial reports. The motion was seconded by Michael DeAngelis and carried unanimously.

**Public Comment**

There was no public comment.

**Adjourn**

A motion to adjourn the meeting was made Jon Altshul at 1:53 PM. The motion was seconded by Jackie Krumrine and carried unanimously.